

Return completed form to: Encova Insurance P.O. Box 3151 Charleston, WV 25332-3151

Or fax to: 877-898-6980

Claimant name			Social Security number						
Claim number			Date of injury						
Job title		DOT number	number		Skill level (SVP)				
Employer address			Contact person						
			Phone number						
			Fax number						
Job description									
Company stated qualifications									
Job details									
Days worked Hours per day			Hours per week						
Salary	per hour / per day /	per week / per month	Lunch period						
Physical demands: (N) = Never, (R) = Rarely, (O) = Occasionally [1-33%], (F) = Frequently [34-66%], (C) = Continuously [67-100%]									
Climb	Push	Pull	Reach (where and how often)						
Balance	Stoop	Kneel							
Crawl	Handle	Squat							
Finger	Feel	Hear	Vision, near	Vision, far	Vision, depth perception				
Taste/smell	Stand	Walk	Vision, accommodation	Vision, field	Vision, color discrimination				
Sit	Lift under 5 lbs.	Lift 5-10 lbs.	Lift 11-15 lbs.	Lift 16-20 lbs.	Lift 21-25 lbs.				
Foot controls	Lift 26-30 lbs.	Lift 31-35 lbs.	Lift 36-40 lbs.	Lift 41-45 lbs.	Lift 46-50 lbs.				
Arm/hand controls	Lift 51-75 lbs.	Lift 75-100 lbs.	Lift over 100 lbs.						
Other									

Working conditions									
☐ Inside	Outside	Both inside and outside	Cold	Heat	Odor				
Fumes	Vibration	☐ Wet/humidity	Heights	Dust	Chemicals				
Noise									
☐ Very quiet	Quiet	Moderate	Loud	Very loud					
Hazards (please list)									
Machines/tools/equipment/work aides									
Essential functions									
Work area (include any architectural barriers)									
Other									
Physician review Approve Disapprove			Physician signature						
Required modifications									
Comments									
Date									